

At the last Blue Ridge Condo II Budget meeting, we announced that we moved to a new accounting system, Appfolio. One of the features is it will enable the ability to make payments to your common fees and any other dues.

In Beginning October 1<sup>st</sup>, 2020, the Blue Ridge Condo II Board of Managers is offering a convenient way for you to pay your dues online via the secure Online Portal in Appfolio.

You can use the Appfolio app on your phone, tablet, or PC, or you can go through the Blue Ridge Website.



### Secure

Online payments are encrypted using bank-grade security.



### Fast

Your charges are immediately marked as paid.



### Convenient

You can pay your dues from anywhere with your mobile device.



### Flexible

Choose the method that best fits your needs.

We offer you the following payment options:

- **eCheck (100% free to you!)**

Enter your routing and account numbers in your secure Online Portal to pay dues or any other charge directly from your checking or savings account.

- **Credit or Debit Card**

Use your debit or credit card to pay dues or any other charges through the secure Online Portal. (An online transaction fee applies and is based on the payment amount and type)

- **Electronic Cash Payments**

If you choose this method, we will provide you with a reusable PaySlip that you can use at 7-Eleven, CVS, Casey's, or Ace Cash Express to pay your dues in cash. There is a \$3.99 processing fee for each transaction up to \$2,000 (\$1,500 for 7-Eleven).

How to get started:

1. Visit [brc2.appfolio.com/connect](https://brc2.appfolio.com/connect) and click Request Access to the Portal at the bottom.
2. Fill in the fields with your name, phone, and email.
3. You will then receive an email with a link to your personal, secure Online Portal.
4. Create a password and access right away!

NOTE: Current method of payment is still available if you choose to continue to use it.

If you have any questions, please email us at [BRC2appfolio@optimum.net](mailto:BRC2appfolio@optimum.net) or call 631-736-2574.